

Hall Hire Enquiry Details

Name Of Hirer	
Contact Number	
Address	
Date Required	
Time Required	
Planned Use	
Which Hall	
Number Attending	
ANY OTHER DETAILS	

INFORMATION:

- KITCHEN (IF HOT CATERED EVENT) £10 PER HOUR (£5 for members)
- REFUNDABLE DEPOSIT PAYABLE IN ADVANCE TO SECURE BOOKING.
- NO SMOKING.
- NO ALCOHOL.
- BAR PROVISION REQUIRED? YES / NO.
- FINAL PAYMENT BEFORE EVENT. (Deposit to be returned after event if applicable)

WHERE DID YOU HEAR ABOUT OUR FACILITY?

Key holder for event: _____ Contact Number: _____

SIGNED: _____

DATE: _____